TERREBONNE PORT COMMISSION

**MINUTES**

**July 18, 2017**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Greg Landry, Vice President Presiding**

Present: Andrew Blanchard, Chris Erny, Charles Giglio, Edward Rome, Dan Davis, and Greg Landry

**Absent: Steve Crispino**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants ONeil Malbrough – GIS, Bob Van Jones - LaCat, Katie – Lori Leblanc, LLC, John Holt & Shawn Toups – Govt. Consultants**

###### Media: None

###### Guests: Capt. Blake Wellborne – US Coast Guard, Matt Rookard – TEDA, Jerome Zeringue – State Representative

1. **WELCOME AND INVOCATION** 
   1. **Greg Landry, Vice President, called the meeting to order. Chris Erny led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **Capt. Blake Wellborne with the USCG introduced himself to the Board.**
3. **APPROVAL OF MINUTES**
   1. **A motion by Dan Davis and seconded by Charles Giglio approved the minutes of the June 20, 2017 regular meeting. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Charles Giglio approved the absence of Chris Erny at the June 20, 2017 meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of June 2017 on a motion by Edward Rome and seconded by Chris Erny. No opposition. Motion passed.**
   2. **A motion by Chris Erny and seconded by Edward Rome approved an invoice from Martin and Pellegrin in the amount of $8,944.28 for the 2016 audit. No opposition. Motion passed.**
   3. **A motion by Chris Erny and seconded by Dan Davis approved an invoice from Technology Professionals in the amount of $5, 332.59 for labor and equipment necessary for the move to the new facility. No opposition. Motion passed.**
   4. **A motion by Edward Rome and seconded by Chris Erny approved an invoice from Will’s Electrical Service in the amount of $7, 203.00 for the generator rental for TS Cindy. No opposition. Motion passed.**
   5. **A motion by Charles Giglio and seconded by Chris Erny approved adopting a resolution approving the issuance of bonds for the Munson Slip- North West Expansion. Shawn Toups discussed the resolution. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – Mostly complete, withholding retainage until totally complete.**
      2. **CBP Expansion (DDG) – David reported that the GSA project manager is almost ready for negotiation.**
      3. **Bulkhead Extension (GIS) – The state did not fund the bulkhead. GIS presented a contract for the permit. David Rabalais is requesting Tasks 1-4 be approved in the amount of $30,000. A motion by Charles Giglio and seconded by Edward Rome approved the contract subject to legal review. No opposition. Motion passed.**
   2. **Other Port Projects**
      1. **HNC Maintenance Dredging and Deepening Study – David Rabalais discussed.**
         1. **GIS was hired to request a permit for the HNC maintenance dredging.**
         2. **A motion by Andrew Blanchard and seconded by Chris Erny approved updating/re-adopting the resolution to enter into a project cooperation agreement with the U.S. Army Corps of Engineers. No opposition. Motion passed.**
      2. **Terrebonne Port Munson Slip North West Expansion- LaShip project**
      3. **Terrebonne Port Intracoastal Earhart Drive Upgrade – Leevac, on hold.**
      4. **FEMA Pump Station Generator** 
         1. **A motion by Chris Erny and seconded by Edward Rome approved a resolution authorizing the Executive Director to enter into a sub recipient agreement between the Terrebonne Port Commission and Terrebonne Parish Consolidated Government. No opposition. Motion passed.**
      5. **EDA Road Grant – David Rabalais discussed waiting on procurement of an engineer for the project.**
6. **COMMITTEE REPORTS – None**
7. **STAFF REPORT- None**
8. **ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Charles Giglio and seconded by Chris Erny. No opposition.**

**Motion passed.**